



Butte County Association of Governments

Job Announcement

Transit Manager

\$69,156 - \$92,664 (3+ yrs experience)

Salary dependent on experience & qualifications

To Apply:

For more information on the position and to get an application, visit the BCAG office or go to our website at www.bcag.org

Submit your application with a cover letter and resume to the address or fax number below, or email to cmassae@bcag.org

BCAG is an Equal
Opportunity Employer

Application Deadline:

May 16, 2008

4:00 pm



B-Line
Butte Regional Transit

2580 Sierra Sunrise Terrace,
Suite 100
Chico, CA 95928
Phone: (530) 879-2468
Fax: (530) 879-2444

About Our Organization

Butte County Association of Governments (BCAG) is the Metropolitan Planning Organization and Regional Transportation Planning Agency for Butte County. BCAG is also the administrator and operator for Butte Regional Transit, the "B-Line", a consolidated public transit system providing fixed route and paratransit service throughout Butte County. BCAG is governed by a ten member board of elected officials from the county, cities and town.

The Position & Who We Are Looking For

The Transit Manager is a new position being offered and will oversee the B-Line transit administration, operations and staff members. The manager will be responsible for planning, directing and leading the financial aspect of transit administration and the technicalities of operations; currently a system of 32 fixed route and 22 paratransit vehicles.

We are seeking a leader to manage our transit system who can be an effective communicator with a proven history of managing and motivating staff.

Experience in the following areas is preferred yet are not all required:

- Development of an annual transit budget and service plan
- Assigning, supervising and evaluating the work of subordinate staff members
- Grants administration, Federal Transit Administration (FTA) 5310, 5311, 5306, 5307, 5316, 5317, TEAM and ECHO processes
- Knowledge of the Transportation Development Act (TDA)
- Communicating effectively and in a courteous manner when dealing with the public and staff
- Responding to inquiries and requests for information; resolving service issues and complaints, conducting fair and impartial hearings
- Coordinating communications and activating a response plan during emergency situations
- Implementing operational policies and procedures, taking corrective action when necessary
- Analyzing issues, identifying solutions and preparing recommendations
- Ensuring legal compliance with various federal and state laws
- Monitoring performance of a transit system and contractor operations against program goals and federal/state requirements
- Organizing, facilitating and participating in committee meetings
- Leading studies, transit committees and making public presentations
- Coordinating routes, schedules, fares and related matters in the most cost efficient manner
- Participating and attending public meetings, giving presentations and reports to member jurisdictions, committees, elected officials and Board members
- Developing Requests for Proposals (RFP) and managing consultant contracts
- Use of innovative technologies for transit (AVL, GIS, GFI, etc.)