



Chuck Gunter, Branch Chief
CalTrans/Department of Mass Transportation (DMT)
1120 N. Street
Sacramento, Ca 942873

February 17, 2010

Re-Summary of Procurement Activities CalACT-MBTA RFP #09-02 /Low Floors

Dear Mr. Gunter:

This correspondence documents the procurement activities for low floor vehicles undertaken by the CalACT-MBTA Joint Purchasing Cooperative. It is submitted to your office for consideration of our solicitation for low floor vehicles.

- On November 10, 2009 RFP #09-02 (Paratransit Vehicles) was submitted to your office for approval.
- On November 20, 2009 RFP #09-02 was released to known, qualified vendors and published online on the CalACT and CTA websites.
- After receiving comment from responding vendors, Addendums #1 (boilerplate) and #2 (specs) were issued and copied to your office on December 5, 2009.
- On December 10, 2009 Addendum # 3 was issued and copied to your office.
- On December 16, 2009 DMT provided the Cooperative with letters approving the procurement and requesting a bid summary to be provided along with copies of bid awards except for low floor cutaway bids which your office declined to review.
- Amendment #4 also submitted to your office. **This addendum added Attachment A-2, vehicle specifications for low floor cutaways** with a due date of January 12, 2010 for submission of technical portion of proposals.
- Pricing was received from both vendors compliant with the solicitation's competitive ranges and derivations that have been supplied to your office.
- MBTA issued Conditional Notices of Intent to Award Contracts to AZ-Bus Sales and Creative Bus Sales on February 12, 2010 for the ARBOC "Spirit of Mobility" and Startrans Senator E-LO respectively.

The Cooperative respectfully requests approval of these awards from your office, a number of our member agencies are anxious to purchase these vehicles.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Meer', is positioned below the word 'Sincerely,'.

Joe Meer
General Manager, MBTA