



Butte County Association of Governments

Job Announcement

Transit Manager

\$69,156 - \$101,256 (3+ yrs experience)

Salary dependent on experience & qualifications

To Apply:

For more information on the position and to get an application, visit the BCAG office or go to our website at www.bcag.org

For information on Butte Regional Transit, the B-Line, go to www.blinetransit.com

Submit your application with a cover letter and resume to the address or fax number below, or email to cmassae@bcag.org

Application Deadline:

November 9, 2018

4:00 pm



326 Huss Drive, Suite 150

Chico, CA 95928

Phone: (530) 809-4616

Fax: (530) 879-2444

BCAG is an Equal
Opportunity Employer

BCAG/BRT is committed to ensuring that no person is excluded from participation in, or denied the benefits of its services, or be subjected to discrimination on the basis of race, color, sex or national origin (Title VI) or because of an individual's disability (ADA).

About Our Organization

Butte County Association of Governments (BCAG) is the administrator and operator for Butte Regional Transit, the "B-Line", a consolidated public transit system providing fixed route and paratransit service throughout Butte County. The Butte Regional Operations & Maintenance Center was completed in 2016 and built to LEED standards. Come be part of a team of transit professionals that are working at a "State of the Art" operations and maintenance facility providing excellent public transit services to the residents of Butte County.

The Position & Who We Are Looking For

The Transit Manager supervises the day-to-day responsibilities associated with the operations and administration of the B-Line Transit system in partnership with our contractor. The position will be responsible for developing the annual Transit Service Plan & Budget, and implementation of the transit work program. B-Line currently operates 35 fixed route buses and 25 paratransit vehicles.

We are seeking a leader to manage our transit system who can be an effective communicator with a proven history of managing and motivating staff. Experience managing a Request for Proposal for transit contractor services is beneficial.

Experience in the following areas is preferred, yet are not all required:

- Knowledge of concepts, principles and practices of public transit operations
- Develop an annual transit service plan & budget
- Monitoring performance of a transit system and contractor operations against program goals and federal/state requirements
- Use of innovative technologies for transit (AVL, GIS, GFI, etc.)
- Application for and administration of grants; Federal Transit Administration (FTA) 5304, 5310, 5311, 5306, 5307, 5316, 5317, 5339 TrAMS, State Grants and ECHO processes
- Ensuring legal compliance with various federal and state laws, transportation funding sources and reporting requirements
- Participating and attending public meetings, giving presentations and reports to member jurisdictions, committees, elected officials and Board members
- Developing Requests for Proposals (RFP) and managing consultant contracts
- Effective communications when dealing with the public and staff
- Coordinating routes, schedules, fares and related matters in the most cost-effective manner
- Responding to inquiries and requests for information, resolving service issues and complaints, conducting fair and impartial hearings
- Coordinating communications and activating a response plan during emergency situations
- Implement operational policies and procedures, taking corrective action when necessary
- Analyzing issues, identifying solutions and preparing recommendations
- General knowledge of policy and procedures for DBE, Title VI, and D&A in relation to Transportation
- Fleet administration (Capital Replacement Plan)
- Knowledge of the Transportation Development Act (TDA)
- Assigning, supervising and evaluating the work of subordinate staff members