



**SACRAMENTO REGIONAL TRANSIT DISTRICT
invites applications for the position of:**

Transportation Superintendent - Light Rail

SALARY: \$90,312.00 - \$126,420.00 Annually

DEPARTMENT: Light Rail Operations

OPENING DATE: 10/29/19

CLOSING DATE: 11/11/19 11:59 PM

DESCRIPTION:

OFFICIAL DMV PRINTOUT IS REQUIRED AT THE TIME OF APPLICATION

Only official K4 DMV printouts issued by the Department of Motor Vehicles are acceptable. Online DMV printouts will not be accepted.

The purpose of this position is to oversee the performance and operations of light rail train service to the public. This is accomplished by assisting in the overall management of the department, reviewing services/operations and ensuring effective performance and compliance, and overseeing the control room in order to ensure safe and reliable service. Other duties may include training of new supervisors and operators, reviewing engineering civil and track plans and specifications, participating and coordinating various safety and emergency audits/reviews.

EXAMPLES OF DUTIES:

- Provides supervisory and administrative oversight by coordinating the daily work activities of the operators, supervisor, and transit officers, establishing and reviewing employee performance standards and conducting evaluations with supervisory staff, conducting investigation and holding grievance hearings, serving as the liaison with the Personnel and Risk Management Department.
- Provides departmental administration by assisting in the overall day to day management of the department, monitoring operations and ensuring effective and consistent operating practices, developing and monitoring schedules, assisting in the departmental budget preparation, and representing the department and serving as the departmental liaison with labor unions, all departments, and outside agencies.
- Provides program, policy and procedure review and analysis by developing programs to improve light rail operations, coordinating the handling of passenger services complaints and emergencies, recommending and implementing departmental policies, procedures, and quality standards, and preparing correspondence and reports.
- Oversees field work by monitoring train operations, addressing track issues, and responding to emergency situations.

MINIMUM QUALIFICATIONS:

Education: Work requires knowledge of a specific vocational, administrative, or technical nature which may be obtained with a two (2) year associate's degree, diploma or equivalent from an accredited college, technical, business, vocational, or correspondence school in Business Administration, Public Administration or a related field.

Additional directly related experience beyond the minimum requirement may substitute for the required education based on the ratio of one and a half (1.5) years of experience for each (1) year of education.

Experience: A minimum of five (5) years of experience in public transportation, with three (3) years of experience in rail operations, and two (2) years of supervisory experience.

Certification & Other Requirements: Possession of a valid driver's license is required at time of

application with the ability to obtain and maintain a valid California Class B driver's license, with Passenger and Airbrake endorsements, Light Rail Vehicle (LRV) Operator's license, Verification of Transit Training (VTT) and PC 832 Certificate.

Candidates must submit an official K4 DMV printout, dated October 29, 2019, or thereafter, at time of application, in order to be considered. Only official K4 DMV printouts issued by the Department of Motor Vehicles are acceptable. Online DMV printouts will not be accepted.

Proof of required education beyond high school, such as college transcripts, diplomas, and/or certificates must be submitted at the time of application, if not substituting experience for the education requirement.

FILING INSTRUCTIONS/SUPPLEMENTAL INFORMATION:

The minimum qualifications as stated on this job announcement represent only the basic requirements of the position. Meeting the minimum qualifications does not guarantee that a candidate will be invited to participate in other examination segments of the selection process. An employment application, official K4 DMV printout, and proof of education, as outlined above, are required for this position. Applications, job announcements, and copies of the complete job description are available through our website at www.sacrt.com.

A completed employment application, official K4 DMV printout and proof of education, as outlined above, must be submitted online not later than Monday, November 11, 2019 . RT will not process incomplete applications. **Resumes are not accepted in lieu of an application, but may be included with the application.** For more information on benefits, a summary sheet is available from the Human Resources Department. The Human Resources Department will make reasonable efforts in the recruitment process to accommodate candidates with disabilities. For more information, contact the Human Resources Department at (916) 556-0298.

SacRT has a stand alone pension plan which is not part of, nor does it have reciprocity with CalPERS.

RT is an Equal Opportunity Employer. EOE – Minorities/Women/Disabled/Veterans

2810 O Street
Sacramento, CA 95816
(916) 556-0298

Position #2019-00155
TRANSPORTATION SUPERINTENDENT - LIGHT RAIL
YH

Transportation Superintendent - Light Rail Supplemental Questionnaire

- * 1. Describe your experience managing public transportation in rail operations, including any emergency preparedness training and response experience you have. In your description, include the length of your experience, the employer and dates of employment you performed this function.

- * 2. Describe your experience negotiating and administering collective bargaining agreements and grievance procedures in a union environment. In your description, include the length of your experience, the employer and dates of employment you performed this function.

- * 3. Describe your experience supervising staff, including details on what oversight you provided and the job title and responsibilities of the individuals you supervised. In your description, include the length of your experience, the employer and dates of employment you performed this function.

- * 4. Describe your experience with computer software applications related to public transportation operations. In your description, include the length of your experience, the employer and dates of employment you performed this function.

- * Required Question