SACRAMENTO REGIONAL TRANSIT DISTRICT
invites applications for the position of:

Transportation Superintendent - Light Rail

**SALARY:** $93,024.00 - $130,212.00 Annually

**DEPARTMENT:** Light Rail Operations

**OPENING DATE:** 06/03/21

**CLOSING DATE:** Continuous

**RECRUITMENT TYPE:** Internal/External

**DESCRIPTION:**

THIS POSITION WILL REMAIN OPEN UNTIL FILLED. APPLICATIONS ARE REVIEWED AS RECEIVED, AND INTERVIEWS WILL BE SCHEDULED FOR MOST QUALIFIED CANDIDATES, AS APPLICATIONS ARE REVIEWED.

DMV PRINTOUT IS REQUIRED AT THE TIME OF APPLICATION

Only DMV printouts issued by the Department of Motor Vehicles are acceptable. As a result of the current COVID-19 State of Emergency, SacRT will accept online DMV printouts until further notice.

The purpose of this position is to oversee the performance and operations of light rail train service to the public. This is accomplished by assisting in the overall management of the department, reviewing services/operations and ensuring effective performance and compliance, and overseeing the control room in order to ensure safe and reliable service. Other duties may include training of new supervisors and operators, reviewing engineering civil and track plans and specifications, participating and coordinating various safety and emergency audits/reviews.

**EXAMPLES OF DUTIES:**

- Provides supervisory and administrative oversight by coordinating the daily work activities of the operators, supervisor, and transit officers, establishing and reviewing employee performance standards and conducting evaluations with supervisory staff, conducting investigation and holding grievance hearings, serving as the liaison with the Personnel and Risk Management Department.
- Provides departmental administration by assisting in the overall day to day management of the department, monitoring operations and ensuring effective and consistent operating practices, developing and monitoring schedules, assisting in the departmental budget preparation, and representing the department and serving as the departmental liaison with labor unions, all departments, and outside agencies.
- Provides program, policy and procedure review and analysis by developing programs to improve light rail operations, coordinating the handling of passenger services complaints and emergencies, recommending and implementing departmental policies, procedures, and quality standards, and preparing correspondence and reports.
- Oversees field work by monitoring train operations, addressing track issues, and responding to emergency situations.

**MINIMUM QUALIFICATIONS:**

A combination of education and/or experience that provides the required knowledge, skills and abilities to perform the essential functions of the position. SacRT reserves the right to determine the equivalences of education and experience.
**Education:** A two (2) year associate's degree, diploma or equivalent from an accredited college, technical, business, vocational, or correspondence school in Business Administration, Public Administration or a related field.

**Experience:** A minimum of five (5) years of experience in public transportation, with three (3) years of experience in rail operations, and two (2) years of supervisory experience.

**Certification & Other Requirements:** Possession of a valid driver's license is required with the ability to obtain and maintain a valid California Class B driver's license, with Passenger and Airbrake endorsements, Light Rail Vehicle (LRV) Operator's license, Verification of Transit Training (VTT) and PC 832 Certificate.

Candidates must submit a DMV printout at time of application, dated no more than ten (10) days prior to the date you submit your application, in order to be considered. Only DMV printouts issued by the Department of Motor Vehicles are acceptable. As a result of the current COVID-19 State of Emergency, SacRT will accept online DMV printouts until further notice.

Proof of required education beyond high school, such as college transcripts, diplomas, and/or certificates must be submitted at the time of application, if not substituting experience for the education requirement.

**FILING INSTRUCTIONS/SUPPLEMENTAL INFORMATION:**

The minimum qualifications as stated on this job announcement represent only the basic requirements of the position. Meeting the minimum qualifications does not guarantee that a candidate will be invited to participate in other examination segments of the selection process. An employment application is required for this position. Applications, job announcements, and copies of the complete job description are available at our website at www.sacrt.com.

Completed employment application, DMV printout and proof of education, as outlined above, must be submitted online. This position will remain open until filled. Applications are reviewed as received, and interviews will be scheduled for most qualified candidates. SacRT will not process incomplete applications. Resumes are not accepted in lieu of an application, but may be included with the application. For more information on benefits, a summary sheet is available from the Human Resources Department. The Human Resources Department will make reasonable efforts in the recruitment process to accommodate candidates with disabilities. For more information, contact the Human Resources Department at (916) 556-0298.

SacRT has a stand alone pension plan which is not part of, nor does it have reciprocity with CalPERS.

SacRT is an Equal Opportunity and Affirmative Action EOE/AA Employer - Minorities/Women/Disabled/Veterans.

This position falls under Management and Confidential Employee Group (MCEG).

**Transportation Superintendent - Light Rail Supplemental Questionnaire**

* 1. Describe your experience managing public transportation in rail operations, including any emergency preparedness training and response experience you have. In your response, include the employer and number of years/months you performed the function.
* 2. Describe your experience negotiating and administering collective bargaining agreements and grievance procedures in a union environment. In your response, include the employer and number of years/months you performed the function.

* 3. Describe your experience supervising staff, including details on what oversight you provided and the job title and responsibilities of the individuals you supervised. In your response, include the employer and number of years/months you performed the function.

* 4. Describe your experience with, and identify the computer software applications related to public transportation operations. In your response, include the employer and number of years/months you performed the function.

* Required Question